

Schenectady City Schools

OFFICE OF PUPIL TRANSPORTATION

108 Education Drive • Schenectady, New York 12303

Phone (518) 370-8103 • Fax (518) 370-8319

2022-2023

REQUEST FOR TRANSPORTATION TO NON-PUBLIC SCHOOLS

IMPORTANT NOTE: This form is required to be filled out **every school year** if your student requires transportation to a Non-Public School regardless if they had transportation the prior year. Please use a separate form for each student. This form **MUST** be returned to the address above on or before **May 6th, 2022**.

Residents of the Schenectady City School District, who are eligible for transportation to non-public schools under the revised Transportation Policy adopted February 11, 1992 are required to file an application for transportation in accordance with Chapter 3635 of the New York State Laws of 1960.

Transportation is provided for students in grades **K-5** who attend schools that **are MORE than 1.0 but LESS than 5.5** miles from their legal residence and for students in Grades **6-12** who attend schools that are **MORE than 1.5 but LESS than 5.5 miles** from their legal residence.

Please complete the following information and return to the Pupil Transportation Office to determine eligibility. Student's grade should be represented as of **September 2022**.

NAME OF SCHOOL: _____

STUDENT'S NAME: _____

Male: _____ Female: _____ Date of Birth: _____ GRADE as of September: _____

PLEASE PRINT:

Name of Parent/Guardian: _____

Address: _____ Schenectady, NY _____
Street Zip Code

Phone: Home _____ Work _____ Cell _____

EMERGENCY CONTACT: _____ PHONE: _____

For Schenectady City School District Use Only:

Effective Date: _____

Rt #: _____ Bus Vendor: _____ Time: PU: _____ DO: _____

Stop Location: _____